



For Ontario Signatories Only National Commercial Agreement

GUIDELINES FOR COMPLETING THE WSIB EMPLOYER BY APPLICATION - ENTERTAINMENT INDUSTRY FORM.

In order to ensure that protection is in place for all performers working in Ontario, benefits are being provided through the **Accident on Set** program under the National Commercial Agreement.

WSIB (Workplace Safety & Insurance Board) requests notification if you use WSIB for crew coverage and exclude performers. This notification is provided to them through the use of the Employer by Application - Entertainment Industry Form.

1. Provide your WSIB account number;
2. Provide a brief description of your business. This may be the same information as provided on earlier submissions;
3. Indicate where business activities occur. This will usually be "Anywhere in Ontario";
4. Indicate effective date of the change, which is the later of December 1, 2008, being the date the NCA was ratified or the date you became a signatory of the NCA;
5. Include the employer legal name and address;
6. Sign and date.

You will notice that the form has already been completed to indicate that all performers are to be excluded from WSIB coverage.

7. Complete the WSIB Employer by Application - Entertainment Industry Form and forward to your payroll service to send to WSIB.

